



# APPLICATION FOR CERTIFICATION AS A NRA LAW ENFORCEMENT FIREARM INSTRUCTOR



- Handgun     Handgun/Shotgun     Patrol Rifle     Precision Rifle  
 Select-Fire     Tactical Shotgun     Tactical Shooting

(Check the appropriate box of the *NRA Law Enforcement Instructor Certification* you are applying for)

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

AGENCY NAME: \_\_\_\_\_

AGENCY ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

E-MAIL: \_\_\_\_\_ AGENCY E-MAIL: \_\_\_\_\_

**ATTENTION FLORIDA "K" LICENSEE'S –**

**CHECK THIS BOX if you will be applying for or renewing your Florida "K" license.**

**Please complete the following of your NRA "Law Enforcement Firearm Instructor" certification:**

**1. NRA "Membership"\* – (This is mandatory. Please check one):**

- YES, I am currently Member. My member number is: \_\_\_\_\_  
 NO, I am not currently member. My NRA membership application is attached.

**2. NRA "Agency Enrollment"\* – (Optional for Public Law Enforcement & Active Duty Military. Mandatory for all others. Please check one):**

- YES, my agency is currently "Enrolled". Our "Agency Enrollment" number is: \_\_\_\_\_  
 NO, my agency is not currently "Enrolled". Our "Agency Enrollment" application is attached.  
 NO, my agency is not currently "Enrolled" and it is not mandatory for us.

\* Please refer to the back of this form for additional information on NRA "Membership" and "Agency Enrollment" requirements by an individual and/or their respective agency, company, organization and/or units.

**3.  I HAVE ATTACHED a copy of my NRA Law Enforcement Firearm Instructor School Course Completion Certificate.**  
(This will be the certificate you received at the completion of your school)

**4.  I HAVE ATTACHED my \$30 application fee, (If required).** (Refer to paragraph 9 on reverse side of this form).

5. CHECK APPROPRIATE FORM OF PAYMENT:     CASH     CHECK     MONEY ORDER     CREDIT CARD
- MASTERCARD     VISA     AMEX     DISCOVER

Credit Card Number 

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Expiration Date 

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\_\_\_\_\_  
*Applicant Signature*

\_\_\_\_\_  
*Date*



# National Rifle Association Law Enforcement Division



## **“NRA Law Enforcement Firearm Instructor” Certification Requirements**

1. Certification as a “*NRA Law Enforcement Firearm Instructor*” is valid for 3 years.
2. Applicant must be 21 years of age or older at the time of application.
3. Applicant **MUST** be an NRA member in good standing and NRA “*Membership*” must be maintained throughout the instructors’ certification period.
4. NRA Law Enforcement Firearm “*Instructor Certification*” shall become suspended if, at any time during the certification period, the instructors NRA “*Membership*” lapses. “*Instructor Certification*” shall remain suspended during said period of NRA “*Membership*” lapse, but will immediately become valid again upon NRA “*Membership*” renewal, for the remainder of the instructors certification period.
5. If applicant is employed by a private security company or other private organization, the applicant’s company/organization **MUST** be “*Agency Enrolled*” with the NRA. NRA “*Agency Enrollment*” must be maintained by the instructor’s company or organization throughout the instructors’ certification period.
6. NRA Law Enforcement Firearm “*Instructor Certification*” shall become suspended if, at any time during the certification period, the NRA “*Agency Enrollment*” for the instructor’s company lapses. “*Instructor Certification*” shall remain suspended during said period of NRA “*Agency Enrollment*” lapse, but will immediately become valid again upon NRA “*Agency Enrollment*” renewal, for the remainder of the instructors certification period.
7. If the Private Security Instructor at any time during his/her certification period changes company the new company/organization will be required to be “*Agency Enrolled*” with the NRA for the Private Security Instructors certification to remain valid.
8. Applicant must have physically attended and successfully completed the relevant NRA Law Enforcement Firearm Instructor Development School discipline for the certification in which he/she are applying. School must have been completed within the previous 6 months. (NOTE: We do not offer reciprocal instructor certification.)
9. A “*Certification Application Fee*” of \$30 must accompany this application. (NOTE: The fee is waived if you are applying within 30 days of completion of the school for which you are applying.)
10. 24 hours of continuing education, obtained anytime during the instructor’s 3-year certification period, is now required before the instructor can recertify with the NRA. (NOTE: This is education the instructor has received as a student themselves. Please refer to the NRA Law Enforcement Division website, (<http://le.nra.org/training/recertification.aspx>) for recertification requirement and forms, as well as additional information on our “*Continuing Education*” requirement). Should you still have questions, please feel free to contact the Law Enforcement Certification Coordinator at [LEcertifications@nrahq.org](mailto:LEcertifications@nrahq.org) or at 703-267-1634.

**Completed applications, supporting documentation and appropriate fees should be addressed to:**

**NRA – LAW ENFORCEMENT DIVISION**  
11250 Waples Mill Road  
Fairfax, Virginia 22030  
ATTN: Certifications Coordinator

*Please allow 6-8 weeks for processing. Incomplete applications cannot be processed and may be returned.*